

Job Description – Resources Manager



Based in our Elland head office – will include some travel across the UK and Ireland



Negotiable dependent on candidate and relevant experience



Reporting to the operations director



Mon to Thurs 08:30 to 17:00 and Fri 08:30 to 16:00 – with half an hour for lunch.

WHO WE ARE

Smith Brothers Ltd is a large, turnkey electrical contractor with over 20 years' experience. Since our inception in 1999, we've worked on a vast portfolio of projects throughout the UK and overseas, both as an ICP and EPC contractor on projects up to 132kV.

Whether we're working on a high or low voltage distribution system, a simple assignment or a complex turnkey project, we have varied and in-depth expertise at our fingertips. Our team is made up of highly-trained electrical engineers, jointers, wiremen, and fitters – not to mention back-office staff including estimators and project coordinators.

We're now looking to bolster our in-house expertise with the appointment of a **Resources Manager** who is interested in making their mark within our growing family business.

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ROLE INFORMATION

The company designs, builds and maintains high voltage electrical installations across the UK and Ireland, offering a range of services to various clients. With over 80 employees, the **Resources Manager** will oversee all site-based teams, and ensure they operate efficiently daily – as the business continues to grow.

Reporting to the operations director, the successful candidate will have full autonomy to deliver on the role responsibilities, which include:

- Scheduling of all resources to ensure the right people are at the right locations – and with the correct equipment
- Managing, authorisations, training, and ongoing development of employees
- Delivering employee appraisals
- Audits of on-site staff, tools, equipment, and vehicles
- Monitoring warehouse staff and stock levels
- Upholding vehicle maintenance schedules – or the delivery of.

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QUALIFICATIONS, SKILLS AND ATTRIBUTES

- Relevant, demonstrable industry experience in terms of managing a skilled workforce – preferably one which includes cable jointers, electrical fitters, electricians, and labourers
- Excellent people management and communication skills
- Stores/warehouse management experience is preferred but not essential as training will be given
- Experience in the construction and maintenance of electrical infrastructure

- Knowledge of working in an Independent Connection Provider (ICP), Distribution Network Operator (DNO) or renewable energy contracting environment
- City & Guilds in Electrical Power Engineering or Installation is preferred but not essential
- IOSH Managing Safely certification would be advantageous
- A proven ability to work as part of a team as well as autonomously.

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IN RETURN

As well as a competitive and attractive salary – proportionate to the knowledge and experience of the candidate – we offer the following additional benefits:

- Ongoing professional development and training
- Pension contribution
- Private health and life insurance
- Laptop and work phone provided
- Fully-expensed company vehicle and fuel card, or car allowance
- 25 days annual leave – plus bank holidays

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HOW TO APPLY

If you feel you possess the above skills, qualifications and attributes, and would like a confidential discussion with us, please contact Dan Wagner on 07799 765890 or send your CV to dan.wagner@smithbrothersltd.co.uk.